

The purpose of this document is to provide information about the nature, the function, and the use of Admissions at MGIS.



Primary Years  
Programme

# MGIS ADMISSIONS POLICY

IB MISSION STATEMENT



The International Baccalaureate aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end, the organization works with schools, governments, and international organizations to develop challenging programs of international education and rigorous assessment.

These programs encourage students across the world to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right.

## **MGIS MISSION STATEMENT**

Transforming educational communities by fostering academic excellence, positive character, and appreciation of cultures.

## **MGIS VISION STATEMENT**

To be globally recognized as a pioneer in the advancement of comprehensive educational systems for critical language-oriented academies.

### **1- Philosophy**

At MGIS, our Admissions Policy is deeply rooted in the ethos of the IB philosophy, emphasizing inclusive education. We embrace diversity and welcome applicants from all backgrounds, without



prejudice or bias based on race, color, faith, gender, or national origin. Our commitment to fairness ensures that all applicants are treated equitably under the same regulations. Furthermore, we are committed to meeting students' needs by supporting their personal and academic growth and development.

Our admission process is ongoing throughout the year to accommodate the needs of prospective students. We endeavor to meet the requirements of all applicants unless there are compelling reasons to believe that admission would not serve the best interests of either the applicant or the school community. The ultimate admissions decision is made collaboratively by the School Head and the PYP Coordinator.

## 2- Admission into MGIS is Based On:

- Alignment of age with the grade level being sought.
- Availability of space, which is influenced by the number of accepted students.
- The applicant's potential to thrive within the PYP and the curriculum programs.
- The submission of the admission form, which is accessible through the Admissions/Registration Department and the school website.
- Provision of all necessary documents for thorough review.
- The school's capacity to support applicants with special learning needs, which mandates official reporting of individual cases; failure to comply may result in registration cancellation.

## 3- Admission and the Learner Profile:

- **Principled:** Our admissions process prioritizes applicants who we believe can excel academically and emotionally within our school community. Decisions are made with the well-being of both current and prospective students in mind.
- **Balanced:** We commit to considering applicants from all segments of our community, ensuring fairness and inclusivity in our selection process.
- **Open-Minded:** Regardless of nationality, race, color, or religion, all applicants will be given equal consideration in our admissions evaluations.
- **Caring:** Every applicant is treated with compassion and respect. We strive to provide clear and timely communication, maintain safe and conducive testing environments, and offer constructive feedback throughout the admissions process.

## 4- Connections to other IB Policies

- **Admissions and Language**

Upon applying to MGIS, students undergo English and Arabic language assessments. For admission to grades 2 to 6, students must exhibit age-appropriate English proficiency and literacy skills.



- **Admissions and Inclusion**

At MGIS, our goal is to maintain diversity among our student body by ensuring a balanced representation of academic abilities, identities, and cultural backgrounds. We encourage families to provide relevant information that assists us in determining any appropriate services that may be needed for students.

- **Admissions and Academic Integrity**

In instances where students are unable to physically attend school for entrance exams, we will request a comprehensive report from their previous school. Additionally, a Zoom virtual interview will be scheduled. Parents are also asked to provide contact details of representatives from the previous school who can offer further insight about the applicant.

- **Admissions and Assessment**

Kindergarten applicants undergo interviews and are accepted irrespective of their proficiency level in the language of instruction (English), assuming no additional learning needs are present. For Grades 1–6, applicants are required to take placement tests in English and Arabic. These tests aim to pinpoint areas of both weakness and strength, facilitating tailored support within the PYP program and maximizing students' academic potential.

## 5- Policy Review

Annually, the PYP Admissions Policy undergoes a comprehensive review process involving teaching staff, administrators, and the PYP coordinator during professional development sessions before the commencement of the school year. Feedback and contributions from all stakeholders inform the refinement of the policy, ensuring it aligns optimally with the requirements of our school community. The Admissions Policy is accessible on our school website.

**Policy prepared by:** School Policies Committee and Teaching, Learning, Assessment & Data Analysis Committee

**Date of Last Review:** September 2025

**Policy reviewed by:** School Leadership & Improvement Team (SLT)

**Policy Approved by:** Director of Operations

## 6- References

- *IBO. (2018): From Principles into Practice.*
- *IBO Programme Standards and Practices 2014*
- *IBO-PYP Transition Guide (2018)*
- *IBO Policies Checklist*
- [www.ibo.org](http://www.ibo.org)