SCHOOL LIBRARY VISION AND POLICY

IB MISSION STATEMENT

The International Baccalaureate aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end, the organization works with schools, governments, and international organizations to develop challenging programs of international education and rigorous assessment.

These programs encourage students across the world to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right.

MGIS MISSION STATEMENT

Transforming educational communities by fostering academic excellence, positive character, and appreciation of cultures.

MGIS VISION STATEMENT

To be globally recognized as a pioneer in the advancement of comprehensive educational systems for critical language-oriented academies.

1- Library Vision Statement

The MGIS Library is the heart of learning — a dynamic and inclusive space that inspires curiosity, creativity, and a lifelong love for reading and inquiry. Our vision is to empower every learner to become an independent thinker, ethical researcher, and globally minded communicator who uses information responsibly to make a positive difference in the world.

2. Library Mission Statement

In alignment with the MGIS mission and the IB philosophy, the library aims to:

- Foster a culture of reading, inquiry, and academic integrity.

- Provide access to diverse, high-quality print and digital resources that support transdisciplinary learning.

- Collaborate with teachers to integrate library resources into PYP and middle school curricula.

- Promote information literacy, digital citizenship, and critical thinking.

- Encourage students to explore ideas that connect them to their local and global communities.

3. Philosophy and Beliefs

At MGIS, we believe that:

- The library is a central learning hub, not just a collection of books.

- Every student has the right to equitable access to information and opportunities for intellectual growth.

- Reading and research are essential to developing the attributes of the IB Learner Profile — inquirers, thinkers, communicators, principled, and reflective individuals.

- Collaboration between the librarian, teachers, students, and parents strengthens the learning community.

4. Library Goals

1. Support transdisciplinary learning across all subjects and grade levels.

2. Promote literacy in all languages offered at MGIS (English, Arabic, French).

3. Provide a balance of fiction and non-fiction resources to meet students' academic and personal interests.

4. Integrate information and media literacy into classroom learning.

5. Maintain an environment that encourages creativity, inquiry, and responsible resource use.

Build partnerships with parents and the wider community to nurture reading at home.

5. Collection Development Policy

5.1 Purpose

To ensure the MGIS library collection remains current, balanced, and aligned with the curriculum and school vision.

5.2 Selection Criteria

Resources are selected based on:

- Relevance to the curriculum and IB PYP/MYP transdisciplinary themes.

- Age and reading level appropriateness.

- Accuracy, currency, and credibility of content.

- Cultural and linguistic diversity, including bilingual and multicultural materials.

- Variety of formats — print, digital, and multimedia.

- Alignment with Sustainable Development Goals (SDGs) and global citizenship education.

5.3 Selection Process

- The librarian collaborates with teachers and curriculum coordinators to identify needed resources.

- The Library Committee reviews and approves major acquisitions.

- Feedback from students and parents is encouraged to maintain a learner-centered collection.

5.4 Weeding and Updating

- Outdated, damaged, or irrelevant materials are reviewed annually.

- Replacement or updating follows the same criteria as selection.

- Withdrawn books may be donated, recycled, or repurposed based on condition.

6. Access and Use

6.1 Borrowing Rights

All students, staff, and faculty have borrowing privileges according to the Library Borrowing Policy.

- Borrowing limits, renewal, and return procedures are communicated clearly to all users.

- Equity and inclusion are maintained by ensuring all students have equal access to resources and digital tools.

6.2 Library Schedule

- KG and Primary students attend library sessions weekly.

- Middle school students access the library during scheduled classes, breaks, and research projects.

- Teachers may reserve library time for class activities or inquiry sessions.

7. Learning and Collaboration

The MGIS library supports:

- Inquiry-based learning through guided research and access to authentic sources.

- Co-teaching opportunities between the librarian and classroom teachers.

- Library-led sessions on research skills, referencing, and safe internet use.

- Reading promotion activities such as book fairs, author visits, and reading challenges.

8. Digital Literacy and Online Resources

The library fosters responsible digital citizenship by teaching students to:

- Evaluate online information critically.
- Use digital tools ethically and safely.
- Access approved educational databases and e-libraries.

The library maintains a curated collection of digital platforms and e-books accessible through the school's portal.

9. Library Environment

The MGIS library is designed to be:

- Welcoming and student-centered, encouraging exploration and discovery.
- Equipped with flexible seating for reading, collaboration, and independent study.
- Inclusive of spaces that celebrate diversity, creativity, and multilingualism.
- Safe, organized, and conducive to quiet, focused learning.

10. Roles and Responsibilities

Librarian

- Manages and curates the collection.
- Collaborates with teachers on resource integration.
- Teaches library and research skills.
- Maintains borrowing records and reports usage data.
- Supports students' literacy and inquiry development.

Teachers

- Encourage responsible library use.
- Integrate library resources into classroom learning.
- Collaborate with the librarian for inquiry-based lessons.

Students

- Use resources responsibly and respectfully.

- Return borrowed items on time.

- Explore reading and research with curiosity and integrity.

Parents

- Support home reading habits.

- Reinforce responsibility for borrowed materials.

- Participate in school literacy initiatives.

11. Policy Review and Evaluation

This Library Policy will be reviewed annually by the librarian in collaboration with the school leadership team.
 Revisions will consider:

- Feedback from students, staff, and parents.

- Curriculum updates and evolving school needs.

- Recommendations from Cognia and IB evaluation reports.

12. Supporting Documents

- Library Borrowing Policy

- Library Procedures Manual

- Annual Library Improvement Plan

- Reading Promotion Plan

- Digital Resource Guidelines

13. Policy Review

This Library policy will be reviewed annually to ensure that it meets the needs of students and complies with current regulations and best practices.

Policy prepared by: School Policies Committee and Teaching, Learning, Assessment & Data Analysis Committee

Date of Last Review: January 2026

Policy reviewed by: School Leadership & Improvement Team (SLT)

Policy Approved by: Director of Operations